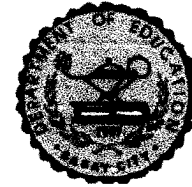




DepED
DEPARTMENT OF EDUCATION
Region VI – Western Visayas
DIVISION OF SAGAY CITY
Quezon St., Poblacion 1, Sagay City, Negros Occ.
Tel. No. (034) 488-0215/0216



March 21, 2018

Division Memorandum
No. 107, s. 2018

To: Assistant Schools Division Superintendent
Chief, of CID & SGOD
District Supervisors
Head of Public Elementary and Secondary Schools

Subject: **Orientation on Adopt-A-School Program and Brigada Eskwela 2018 Implementation**

DepEd Division of Sagay City through the Social Mobilization and Networking Unit will conduct an orientation on Adopt-A-School Program and Partnership Processes for School Heads, Adopt-A-School, Brigada Eskwela and QATAME School Coordinators on the following dates and venue:

Batch I	Target Participants	Date & Time	Venue
District I,II,III	SEPS of M&E District Supervisor District Adopt-A-School Coordinator School Head School Adopt-A-School Coordinator Brigada Eskwela Coordinator School QATAME Coordinators	April 3, 2018 8:00AM	Balay Kauswagan
District IV, V,VI,VII,	SEPS of M&E District Supervisor District Adopt-A-School Coordinator School Head School Adopt-A-School Coordinator Brigada Eskwela Coordinator School QATAME Coordinators	April 3, 2018 1:00PM	Balay Kauswagan
District VIII, IX, X	SEPS of M&E District Supervisor District Adopt-A-School Coordinator School Head School Adopt-A-School Coordinator Brigada Eskwela Coordinator School QATAME Coordinators	April 4, 2018 8:00AM	Balay Kauswagan

It is desired by this office that the School Heads will designate a coordinator for School Brigada Eskwela and another teacher as School Adopt-A-School Program Coordinator if possible.

Transportation and other expenses shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.

Your attendance is a must. Immediate and wide dissemination of this memorandum is desired.

For guidance and compliance.

AZUCENA T. FALALES, Ph.D, CESE

Officer-in-Charge

Office of the Asst. Schools Division Superintendent