



Department of Education
Region VI-Western Visayas
City of Sagay



May 10, 2018

DIVISION MEMORANDUM

No. 143, s. 2018

To: ASDS
DIVISION CHIEF – CID/SGOD
EPS
PSDS
Public Elementary & Secondary School Heads

FROM: *Frabal*
MARSETTE D. SABBALUCA, CESO VI *Ador*
Schools Division Superintendent
Office of the Schools Division Superintendent

Subject: ADDENDUM AND CORREGINDUM TO DIVISION MEMORANDUM NO. 130, S. 2018, ENTITLED "2018 Summer INSET"

1. Due to changes in some equally important concerns at the Division/District/School levels, the Division of Sagay-City is announcing the changes/addition in the schedule activities for the 2018 Summer INSET.
2. Below are the corrected/ additional activities for the 2018 Summer INSET:

Date	Participants	INSET Activities	Venue	Facilitators
May 21-23	G1 Teachers	LAC on the Enhancement of Pedagogical Approaches and Skills in Teaching MTB and Bridging Process	District	Trained SH/Teachers in the Division TOT for
	G2 & G3 teachers	DISLAC: Walkthrough of Q1 & Q2 BASA Pilipinas Materials	District	Trained Facilitators to be assigned by the PSDSs.
	G8-G10 teachers	Preparation of Classroom & Teaching Resources for the Opening of Classes	School	School Heads
May 21	G3 Teacher Teaching Filipino G4 Teachers Teaching English	Orientation on the use of PHILIRI	English-Division Office Lobby Filipino-MLES Library	EPS in English & Filipino
	G7 Teachers	Orientation on Dealing with Interpersonal Relationships of Learners		

May 23	G5 & G6 Filipino Teachers G6 English Teachers	Orientation on the use of PHILIRI <i>Note:</i> 1. <i>In cases of schools that adopt departmentalized teaching in English and/or Filipino, a teacher may attend the orientation only once in both Eng and/or Filipino if he/she teaches the two subject areas</i> 2. <i>Teachers who are not teaching English and/or Filipino in G 3 to G6 shall remain in their schools to prepare their classrooms for the opening of classes</i>	-do-	EPS in English & Filipino
May 22-23,2018	G 7 teachers	Preparation of Classrooms & Teaching Resources for the Opening of Classes	Classrooms	School Head
May 24, 2018	Kinder Teachers	Re-orientation on the Conduct of ECD & School	MLES Library	Mrs. E. Romo
May 24 to 26, 2018	G1- G10 teachers	School Planning and Teambuilding Activities	School	Principal
	G11-G12 Core SA teachers	Assessment	Division Office	Dr. Gamao, Mr.J. Dionaldo, Mrs. M. Bandolon & Core Subjects EPS
	G11-G12 Teachers not teaching Core Subjects	Classroom/Teaching Resources Preparation	Classrooms	None

3. District Offices and schools are advised to design the 5-day activity that will address the training needs of teachers based on the recommended activities in the above matrix. They are further advised to coordinate with the Division QA EPS for QA of the 5-day INSET.
4. Team building activities (in K to G10) must preferably be conducted on May 25, 2018. School heads are encouraged to secure the necessary permits from the appropriate offices.
5. For the information and guidance of all concerned