



**DIVISION MEMORANDUM**

No. 372 s. 2018

**PARTICIPATION OF DEP-ED SAGAY CITY DIVISION IN THE  
2018 CHRISTMAS FAIR OF THE CITY OF SAGAY**

To: Division Chiefs of CID and SGOD  
Education Program Supervisors of CID & SGOD  
All Public Schools District Supervisors  
All School Heads of Public Senior High Schools  
School Administrator of MDM College, USAT & TUP-V Sagay  
All Committee Chairmen and Co-Chairmen of Lantern Parade

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1. This is to convey to the field that our **City Division will participate in the Switch-on Ceremony of the City this Monday, December 17, 2018 at 4:00 in the afternoon thru the Lantern Parade "Bayle Sa Kalye" and Light-up-a-Christmas Tree Competitions.**
2. Everyone is encouraged to show full support to the City Government by attending to this meaningful activities. **This year's Christmas Fair theme is "What can we give this Christmas"**
3. All participating contingents to the Lantern Parade shall assemble at SNHS-Main at exactly 4:00 pm, passing thru Gate 2 of the school.
4. Arrival time of each group shall be recorded by the committee assigned. Latecomers shall be deducted with corresponding penalties such as incurred 30 minutes lapse of time shall be deducted one (1) point from the total score.
5. The Lantern Parade shall exactly leave the assembly area at 5:00 in the afternoon.
6. All districts may use their t-shirt uniform for their identification while the division personnel shall decide upon which colour to use.
7. The list of the Working Committees for the Lantern Parade is attached in this Memorandum for your reference.
8. All committee chairmen and co-chairmen are invited for a brief meeting day at 3:00 in the afternoon at the Division Office Lobby on December 11, 2018.
9. Transportation and other incidental expenses related to the activity shall be chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
10. Your appropriate dissemination of this memorandum is strictly enjoined.

  
**MARSETTE D. SABBALUCA, CESO VI**  
Schools Division Superintendent 

**Attachment No. 1, Division Memo no. 272 s. 2018**

**2018 Lantern Parade and Light -Up a- Tree Working Committees**

<p><b>Executive Committee</b>                  Marsette D. Sabbaluca, CESO VI - Chairman                  Mrs. Marilu S. Bandolon (CID) - Members                  Mr. Nicanor A. Alparito (SGOD)</p>	<p><b>Arrival Area Timers and Street Performance Timers</b>                  Brenda Dina Labangco – Chairman                  Jerson F. Donasco – Co-Chairman                  Kyrvilem Keevin V. Celeste - Member</p>
<p><b>Planning Committee</b>                  Nelson L. Gellera – Chairman                  Romeo B. Santillan – Co-Chairman                  - Members -                  Jonel S. Manale - Helen B. Gargar                  Lyn Gaca - Pat Villavelez                  Glenda S. Tan - Glendame E. Flores                  Benito Aquino - Analie Buhayan                  Richard Rubin - Marilyn B. Gamboa</p>	<p><b>Plaza Arena Crowd Management Committee</b>                  Arnold B. Ayco – Chairman                  Renan Bendecio – Co-Chairman                  Arnel Labrador - Members                  Raymund J. Tolentino                  Selected ALS Students                  Eagle Scouts – SNHS (Main)                  PNP Sagay</p>
<p><b>Order of Parade &amp; Street Performance Committee</b>                  James Sabio - Chairman                  Jerry Dechino - Co-Chairman                  Selected BSP Scout Masters                  Eagle Scouts of SNHS- Main</p>	<p><b>Arena Performance Timers</b>                  Romeo B. Santillan – Chairman                  Inger Pacheo – Co-Chairman                  Angeli P. Diaz - Members                  Kathreen S. Mendoza</p>
<p><b>Documentation Committee</b>                  Mayo Villamor - Chairman                  Jonah Uypico – Co-Chairman                  Rhodora D. Desamparado – Members                  Mafe B. Jaranilla - Irish Teresa Ubamos</p>	<p><b>Certificates Committee</b>                  Kathreen Mendoza – Chairman                  Angelie P. Diaz – Co-chairman                  Inger Pacheo – Members                  Romeo B. Santillan</p>
<p><b>Food Committee</b>                  Ma. Leah Linda S. Tan – Chairman                  Araceli N. Craus - Co-chairman                  Lucena R. Sabajas - Members                  Pretzell Panolin - Marilou Q. Millares                  Joy M. Pasual</p>	<p><b>Transportation Committee</b>                  Jenny Andales – Chairman                  Victory Natan – Co-Chairman                  Benjie Espellita - Members                  Edwin Canete</p>
<p><b>Finance Committee</b>                  Aimee C. Emnace – Chairman                  Jay-an Aguirre - Co-Chairman                  Denny T. Manglar - Members                  Rhea B. Alba</p>	<p><b>Attendance Sheets for Liquidation</b>                  Angeline Leones – Chairman                  Yvonne Villanueva – Co-Chairman                  Donna Faye P. Soberano - Members                  Mary Rose Faith L. Desales</p>
<p><b>Highway Traffic Management Committee</b>                  Jacinto Garganera – Chairman                  Raymond Casipong – Co-chairman                  Raymund J. Tolentino - Members                  City Traffic Enforcers</p>	<p><b>Medical/Rescue Committee</b>                  Grace B. Lanutan - Chairman                  Rex B. Yangco – Co-Chairman                  Marli Piccio - Members                  Julie Pearl Duran                  James P. Sabio</p>