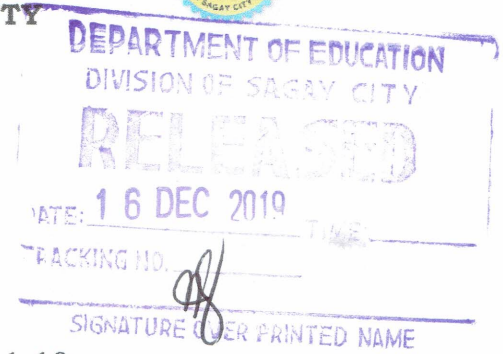




Republic of the Philippines
 Department of Education
 Region VI – Western Visayas
DIVISION OF SAGAY CITY
 City of Sagay



DIVISION MEMORANDUM
 No. 494 s. 2019

To: Chief SGOD and CID
 Education Program Supervisors
 All Public Schools District Supervisors, Sagay 1-10
 Private Schools
 All Concerned

PRIVATE SCHOOLS RENEWAL OF PERMIT TO OPERATE

- The field is hereby informed that private schools due for renewal to operate are hereby directed to comply in preparation for the school year 2020-2021.
- The following schools are enjoined to submit their documents for validation on or before December 20, 2019 at the Division Office c/o SGOD - M&E Unit.

Pre-Elementary	1. Sagay Christian Academy 2. Hearth Stone Academy 3. Shema Christian Academy 4. Open Door Christian Academy
Elementary	1. Hearth Stone Academy 2. Shema Christian Academy 3. Sagay Christian Academy 4. St. Therese Learning Center School 5. Open Door Christian Academy
Secondary	1. Open Door Christian Academy 2. Universal School Applied Technology

- The Division Office will no longer accept documents after the required deadline as per instruction from the Regional Office.
- Immediate and wide dissemination of this memorandum is desired.

ARLENE G. BERMEJO, CESO VI
 Asst. Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

Suzetta Escolta
SUZETTA C ESCOLTA
 ADMINISTRATIVE OFFICER
 In-charge of the Division