



Republic of the Philippines
Department of Education
Region VI-Western Visayas
DIVISION OF SAGAY CITY
Quezon St., Poblacion 1, Sagay City, Negros Occ.
Tel. No. (034) 488-0215/0216



July 25, 2019

DIVISION MEMORANDUM

No. 273 s. 2019

**SUBMISSION OF SCHOOL ACCOMPLISHMENT REPORT ON
SLAC/WORSHOP CONDUCTED FOR S-DORP IMPLEMENTATION**

TO:

Division Chiefs
EPSs
PSDSs of Districts 1-10
School Heads of Public Elementary and Secondary Schools
(Junior & Senior)

1. Pursuant to Division Memorandum No. 176, s. 2019, "*Conducting School LAC on S-DORP Implementation*", it is well-presumed by this office that every school is deemed compliant, and has efficiently and effectively conducted such a S-LAC on Launching a DORP. In this connection, as a scheme of monitoring the stage of progress, each school must submit an accomplishment report for the said meritorious activity on or before August 15, 2019.
2. This report shall also serve as one of the viable bases on the search for best program implementer, and a requisite for the succeeding training-workshops relative to DORP.
3. Course your report through the Record Section for appropriate logging and reporting.
4. A template is enclosed for your ready-reference.
5. Immediate dissemination and strict compliance with this memorandum is desired.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

Reference: DO No. 62, 2008; DO No. 44, s. 2009, & DO No. 74, s. 2010.

Allotment: ...AC-19-HRTD-001,002, 003, 004, 005

To be indicated in the Perpetual Index under the following subjects: PERFORMANCE INDICATORS, DROPOUT REDUCTION PROGRAMS, ACADEMIC PERFORMANCE



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ACCOMPLISHMENT REPORT TEMPLATE

(Date: Submitted: _____)

I. IDENTIFYING INFORMATION:

A. Title of the Activity:

B. Date:

C. VENUE:

D. SOURCE OF FUNDS:

E. BUDGET COST:

F. NUMBER OF PARTICIPANTS: (Attach Attendance Sheets)

II. RATIONALE:

III. OBJECTIVES:

IV. MATRIXES/CES:

A. TRAINING MATRIX

Day/Time	Topic/Activities	Facilitators/Resource Persons

B. PROGRAM-Opening and closing (attached)

C. TRAINING MATERIALS:

Description/ Materials Needed	Unit	Quantity	Unit Cost	Total Amount
(bondpaper)-Long , S-20	(ream)	(2)	(300.00)	(600.00)

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GRAND TOTAL				

D. FACILITIES/ACCOMODATION/FOOD/ VENUE:

E. TRANSPORTATION/ LOGISTICS:

F. NARRATIVE SUMMARY (HIGHLIGHTS)

G. PICTORIALS :Junior or 3-R sizes (at most five photos before the activity, five photos during, and five after or at the closing program)-(You may use a separate sheet)

Prepared by:

School Head

School Guidance Coord

S DORP Council

Noted:

PSDS

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