



Republic of the Philippines
Department of Education
REGION VI
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 334 s. 2020

29 DEC 2020

TO: Chiefs CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public and Private, Elementary, Junior High Schools
and Senior High Schools

**REPRODUCTION AND RELEASING OF 2nd QUARTER SELF LEARNING MODULES
(SLMs) / LEARNING ACTIVITY SHEETS (LAS)**

1. The Division CID-LRMS Section announces to the field the alternate scheme of SLMs
Reproduction:

A. Scheme:

| <i>Week</i> | <i>To be Printed by</i> |
|-------------|-------------------------|
| Week 1 | Division |
| Week 2 | School |
| Week 3 | Division |
| Week 4 | School |
| Week 5 | Division |
| Week 6 | School |
| Week 7 | Division |
| Week 8 | School |
| Week 9 | Division |

B. Printing

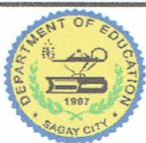
- SLMs/LAS to be printed by the divisions are all subjects except EPP/TLE and all Senior High school subjects

C. Provision of Bond papers:

- As per availability of supplies of bond papers, only 50% will be released for Weeks 2, 4, 6 and 8.
- Releasing of bond papers will be done upon the release of printed SLMs/LAS on Weeks 1, 3, 5 and 7.

D. Releasing of SLMs

- Releasing of Modules will be on December 28, 2020 (Monday) and December 29, 2020 (Tuesday);
- No releasing of SLMs on the 30th and 31st of December and on January 1, 2021;
- Releasing of Printed SLMs will resume on January 2, 2021 onwards;
- Soft copies of RTP SLMs will be uploaded in the Google drive and can be accessed by the school LR and Library Coordinators;



Address: Quezon Street, Poblacion I, Sagay City, Negros Occidental
Telephone No: (034) 488-02-15 to 16; 722-36-78; 722-21-95

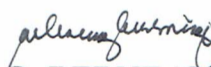


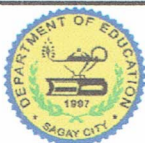
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2. However, due to lack of manpower, school heads are advised to send teachers to assist the Production Team in sorting, stapling and packing of SLMs of their school on a scheduled date;
3. Below are the schedule of duties of teachers in the Reproduction Room per district:

| <u>Date</u> | <u>Districts</u> |
|-------------------|------------------|
| December 22, 2020 | Districts 1 & 2 |
| December 23, 2020 | Districts 3 & 4 |
| December 26, 2020 | Districts 5 & 6 |
| December 28, 2020 | Districts 7 & 8 |
| December 29, 2020 | Districts 9 & 10 |
| January 4, 2021 | District 1 & 2 |
| January 5, 2021 | Districts 3 & 4 |
| January 6, 2021 | Districts 5 & 6 |
| January 7, 2021 | Districts 7 & 8 |
| January 8, 2021 | Districts 9 & 10 |

4. Printing and utilization of SLMs will be monitored by the Division LR Team.
5. Schools who opted to print their own modules are advised to write a letter of intent address to LR EPS, Dr. Marlon C. Dublin and copy furnish the PDO, Mr. Mayo P. Villamor, as Chairman of the Reproduction Team and wait for approval before printing to avoid duplication and wastage of materials, time and efforts.
6. For immediate and widest dissemination.


ARLENE G. BERMEJO, CESO VI
Schools Division Superintendent



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