



DEPARTMENT OF EDUCATION
23 JAN 2020

Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY


8

Division Memorandum
No. 030 s. 2020

SUMMARY OF TEACHING LOADS OF MASTER TEACHERS

To: Chiefs: SGOD & CID
PSDSs concerned
School Heads concerned

1. Report from the Planning & Research Division of the Central Office reveals that there are Master Teachers I & II who are handling less than six (6) hours of actual teaching load.
2. Anent this, attached is the form for the Teaching Loads of Master Teacher for school heads to fill-up and submit on January 24, 2020 at the Division Planning and Research Unit (c/o Engr. Brenda Dina Labangco, Planning Officer III).
3. Attached also is the Summary of Teaching Loads of Master Teachers with less than six (6) hours of actual teaching load for your reference.
4. Immediate compliance of this Memorandum by the concerned is desired.


ARLENE G. BERMEJO, CESO VI
Asst. Schools Division Superintendent
Officer In-Charge
Schools Division Superintendent

Ecl: as stated
To be included in the perpetual index
Under the following subjects

TEACHING LOADS MASTER TEACHERS



Address: Quezon Street, Poblacion I, Sagay City, Negros Occidental
Telephone No: (034) 488-02-15 to 16; 722-36-78; 722-21-95
Email Address: sagay.city001@deped.gov.ph

Teaching Loads of Master Teachers

School: _____

Kindly fill up the following Data:

Name of Teachers	Item <i>(pls indicate either MT I or MT II)</i>	Teaching Load <i>(refer to the data from CO) (Pls check)</i>					Explanation	
		0 Hr	1 Hr	2 Hrs	3 Hrs	4 Hrs		5 Hrs

Prepared by: _____

Name & Signature of School Head
Date: _____

Summary of Teaching Loads of Master Teachers

DIVISION: SAGAY CITY

School Name	NAME OF TEACHER	Position	Mins	Hours	Round-UP	add 1 hr	Ancillaries
ELEMENTARY							
RICARDO GAMBOA ES	Flores, Rizamie E.	MT-1	200	3.33	4	5	ICT Coor, LIS/EBEIS,SIP,AIP, Coor, Aral Pan & SPG Coor, Grade VI-1 adviser,School OIC, School League Teacher
VITO ES	Guanzon, Ma Victoria A.	MT-1	230	3.83	4	5	MIS Coor, District/School Science Coor, YES-O Coor, Brigada Eskwela Coor, SBM Coor & Grade VI-SOT Adviser
	Oreta, Gina O.	MT-1	230	3.83	4	5	School English Coor, PHIL-IRI English Coor, English Reading Coor, Grade V-SOT adviser
Old Sagay ES	Lobaton, Phoebe	MT-1	170	2.83	3	4	Mentor
GIL LOPEZ ES	Poloy, Sharon L.	MT-1	230	3.83	4	5	Canteen Coor
ELMIS-ELEM	Trisani, Imelda G.	MT-1	240	4.00	4	5	EPP Coor, School Canteen, SBFP Coor, Health & Nutrition Coor, STEP/Olympics Coor
JUNIOR HIGH SCHOOL							
SAGAY NATIONAL HIGH SCHOOL	Manglar, Mary Jane A.	MT-2	240	4.00	4	5	Grade 9-STEM Mars adviser
	Aloquina, Ma. Lorena B.	MT-1	240	4.00	4	5	Grade 8-STE Aquila adviser
	Jardinero, Mayselle P.	MT-1	216	3.60	4	5	Grade 7-STEM Taurus
	Mendoza, Merlie C.	MT-1	240	4.00	4	5	Subj. Chairperson (ESP)
	Nardo, Cheryl S.	MT-1	240	4.00	4	5	Grade 10-STE Jade adviser
	Pangue, Minerva R.	MT-1	216	3.60	4	5	Grade 8-Mahogany adviser
	Bañes, Arnie P.	MT-1	192	3.20	4	5	DRRM Coor
SENIOR HIGH SCHOOL							
SAGAY NATIONAL HIGH SCHOOL	Lapulapu, Rogelio D.	MT-2	240	4.00	4	5	Grade 11 -Euler
	Katalbas, Vladimir Jr. V.	MT-1	240	4.00	4	5	Grade 11 - Aristotle
	Sollano, Suzanette A.	MT-1	240	4.00	4	5	Grade 12 - Newton
	Singayan, Cecilia D.	MT-1	240	4.00	4	5	Grade 12- GAS Mendel
	Seposo, Helen S.	MT-1	240	4.00	4	5	Grade 11 - Descartes
SAGAY CITY SENIOR HS - STAND ALONE	Villamor, Ma. Analyn T.	MT-2	240	4.00	4	5	SHS Student Activities Coordinator
	Zamora, Nova B.	MT-1	240	4.00	4	5	SBM Coordinator
	Malundo, Ronel S.	MT-1	240	4.00	4	5	QATAME, SHS Focal Person
	Cañeda, Joann B.	MT-1	240	4.00	4	5	GAD-VAWC Coordinator
	Rodriguez, Daisy P.	MT-1	240	4.00	4	5	BE Coordinator
	Halipa, Lorena E.	MT-1	240	4.00	4	5	SSG
HIMOGA-AN BAYBAY IS	Odelmo, Ma. Rhoda A.	MT-1	240	4.00	4	5	SBM Coor, School Testing Coor. Class Observation
BULANON NHS	Atanoso, Marianito	MT-1	240	4.00	4	5	SHS Coor * SH Partnership Focal Person
VITO NHS	Atabelo, Annievi D.	MT-1	192	3.20	4	5	SHS NGP Coor, SWM Coor

Prepared by:

BRENDA DINA C. LABANGCO
Planning Officer III