



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. *032* s. 2020

28 JAN 2020

**Orientation of Schools on DepEd Order No. 029, s.2019
Procedural Guidelines on the Management of Cash Advances for School MOOE and
Program Funds for Non-Implementing Units Pursuant to
COA, DBM and DepEd Joint Circular No. 2019-1**

To: Chief of CID and SGOD

PSDS/PIDs

School Heads of Elementary, non-IU Secondary, and Senior High schools (except SHS under IUs)

AO-V Admin.

AO-IV Cashier

Accountant III

Adm. Asst. III & II of Elementary, non-IU Secondary and Senior High Schools (except SHS under IUs)

1. The field is hereby informed that an orientation will be conducted by Accounting and Cash Unit, with special participation of Land Bank of the Philippines (LBP) officials, to the school heads of concerned schools relative to the opening of bank accounts under the name of school as mandated on DepEd Order no.029, s.2019 and the reference COA, DBM and DepEd Joint Circular no. 2019-1.
2. The orientation will be held on **January 29, 2020 at 2:00-5:00pm in the division office lobby.**
3. Widest and immediate dissemination of this memorandum is desired.

Arlene G. Bermejo
ARLENE G. BERMEJO, CESO VI

Asst. Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

Encl: As stated

Reference: DO no. 29, s.2019

To be indicated in the Perpetual Index

under the following subjects:

Orientation



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