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Republic of the Philippines
Department of Education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

Division **MEMORANDUM**
No. 011 s. 2022

JAN 10 2022

CALL FOR BATCH 2 SCHOOL HEADS ACADEMY SCHOLARS

To: OIC, Assistant Schools Division Superintendent
Chiefs of CID and SGOD
Education Program Supervisors of CID and SGOD
All Public Schools District Supervisors
All School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. The field is hereby informed that we are gearing up for the timely compliance of the *Regional Memorandum No. 339 s. 2021 dated June 22, 2021*, on the establishment of the School Heads Academy (SHA) in the Schools Division of Sagay City. This aims to develop aspiring educators to be ready to lead and manage a school.
2. This undertaking focuses on the realization of the Regional Mantra on producing Champions and for the support of Sulong Edukalidad program of DepED on re-skilling and upskilling of its manpower to be adept to the rapid-changing educational system.
3. For the guidance of our school heads as well as the would-be scholars for batch 2, please be guided with this timetable.

Activity	Date
Division Orientation of the School Heads Academy, Framework and Guidelines to PSDs and School Heads for Batch 2	January 14, 2022 (via zoom at 1PM)
Division Screening of the documentary requirements of the applicants and administration of the competency assessment using the SHA Forms 002, 003 and 004, Interview and Computer Skills Diagnostic Test	January 24–28, 2022
Division Virtual Conference of all qualified Scholars with their PSDs and School Heads	February 1, 2022, 1:00 pm via zoom platform
Division consolidation of the results of the competency assessment and crafting of the Strategic Plan for Professional Development for School Heads (SPPDSH) using the SHA Form 010	February 11, 2022
Conduct of NONESCOST admission procedures	TBA
Enrolment of scholars (on site/online)	TBA
Start of Classes (on-line)	TBA



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3. Below is the composition of the *Schools Division Office School Heads Academy Committee* (SDO-SHA) in the recruitment, and screening of the applicants and in carrying out the various phases of the program implementation.

Schools Division Office School Heads Academy (SDO-SHA) Committee

Chairperson:	ASDS	-Ruby Therese P. Almencion, PhD
Members:	CID Chief	-Nenita P. Gamao, PhD
	SGOD Chief	-Ma. Theresa Q. Bingcang, PhD
	1 EPS (<i>in the related area specialization of the applicants</i>)	
	EPS (SGOD)	-Josette P. Balandra, PhD
		Division SHA Partnership Focal Person
	Legal Officer III	- Atty. Barbara Ann P. Tolentino
	EPS II (SM&N)	- Jun Marl Alconga (acting for and on behalf of the SEPS)

Division Secretariat

SEPS HRDS	-Nelson L. Gellera – Division SHA Focal Person
EPS II HRDS	-Jecen A. Despi
EPS II (SM&E)	-Inger S. Pacheco
DITO	-Jonah T. Uypico

4. Scholarship recipients will be selected based on the selection processes and criteria set herein and shall be awarded on an objective and non-discriminatory basis. As the principle of equal opportunity applies to the program, it is understood that in the conduct of this activity there shall be no discrimination in the provision of Learning and Development intervention on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.

5. Immediate and wide dissemination of this memorandum is desired.


ARLENE G. BERMEJO, CESO VI
OIC- Schools Division Superintendent

Encl: None
Reference: DepEd Memo 031, s. 2021
To be included in the Perpetual Index
Under the following subjects:

SCHOOL HEADS ACADEMY BATCH 2

01/07/22
HRTD-NLG



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