



Republic of the Philippines
Department of Education
Region VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

HPKPR-207

DIVISION MEMORANDUM
No. 025, s. 2022

JAN 19 2022

**Submission of Sworn Statement of Assets, Liabilities and Net Worth
for Year Ending December 31, 2021**

To: Asst. Schools Division Superintendent
CID & SGOD Chiefs
Education Program Supervisors
Public Schools Districts Supervisors
Public Elementary & Secondary School Heads
Administrative Officer V
Division Unit Heads
All Concerned

1. In compliance with Rule VII, Section 1 of RA 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees), the field is hereby instructed to submit the Sworn Statement of Assets, Liabilities and Net Worth (SALN) for Year Ending December 31, 2021.
2. The notarized SALN shall be submitted on or before February 28, 2022 at the Records Section.
3. In case of joint filing executed by married personnel who are working both in DepEd Sagay City, each shall submit the said copy of the SALN to their respective schools.
4. Additionally, in case of joint filing executed by married personnel whose husband/wife is working in DepEd Sagay and whose spouse is working in another agency, shall also submit a copy of the SALN to whichever office/school/agency the husband/wife belongs.
5. School Heads are advised to ensure 100% submission of SALN of their teachers and personnel and shall take into consideration items #3 and 4.
6. For strict compliance.

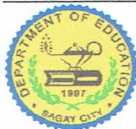
please forward
ARLENE G. BERNIEJO, CESO VI
Assistant Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

Incl : None

To be indicated in the Perpetual Index under the following subjects:

POLICY

PERSONNEL



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Email Address: sagay.city001@deped.gov.ph