



SGOD-183

Republic of the Philippines  
**Department of Education**  
Region VI- Western Visayas  
**SCHOOLS DIVISION OF SAGAY CITY**


Division **MEMORANDUM**  
No. 037, s. 2022

JAN 28 2022

**IMPLEMENTATION OF DIGITIZED CLIENT SATISFACTION SURVEY  
USING QUICK RESPONSE (QR) CODE**

TO: OIC-Asst. Schools Division Superintendent  
Chiefs of CID and SGOD  
Education Program Supervisors of SGOD & CID  
Public Schools District Supervisors  
School Heads of Public Elementary and Secondary Schools  
All teaching and non-teaching personnel  
All Others Concerned

1. This is to inform the field that the office will be using the digitized (QR code) scheme in conducting survey on clients' satisfaction through the Monitoring and Evaluation (M&E) unit starting January 31, 2022.
2. This aims to gather data from the client in a most accessible manner and to abide by the protocol set by the local IATF.
3. QR codes will be posted at the gate and other conspicuous area around the office vicinity. This can be scanned using your Facebook Account.
4. All clients are encouraged to scan the QR code and answer the survey whenever they visit the office for a transaction or services sought.
5. This initiative is one way to improve any services offered to our clients toward achieving quality policies and objectives.
6. Immediate dissemination and compliance of this memorandum is desired.

  
**ARLENE G. BERMEJO, CESO VI**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

Monitoring and Evaluation Tools

Client Satisfaction Survey

SGOD/nbzamora/M&E  
January 27, 2022



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental  
Telephone Nos. 488-02-15; 722-0597

**Annex 1**  
**CLIENT SATISFACTION FORM**

<https://tinyurl.com/SurVey-FormSME>

