



ADV-427

Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

January 31, 2022


Division **MEMORANDUM**

No. 040, s. 2022

TO: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Administrative Officer V
Heads of Public Elementary and Secondary Schools

SUBMISSION OF SITE DEVELOPMENT PLAN AND INVENTORY OF LIGHTING FACILITIES

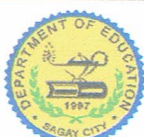
1. Enclosed is the letter received from the Commission on Election, Sagay City dated January 28, 2022 requesting for the submission of the Site Development Plan/ Vicinity Map and status of Lighting Facilities of voting centers in relation to the coming May 9, 2022 National Election.
2. All concerned are hereby instructed to comply and submit the requested information to Mr. Noe B. Abdon, Administrative Officer V not later than February 7, 2022. This will be consolidated and submitted to the Commission on Election.
3. Wide and immediate dissemination of this memorandum is desired.
4. For your information and guidance.


ARLENE G. BERMEJO, CESO VI
Schools Division Superintendent

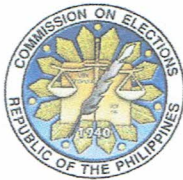
Encl.: As stated
Reference: COE-SAGAY CITY LETTER
To be indicated in the Perpetual Index under the following subjects:

SUBMISSION LIGHTING FACILITIES ELECTION

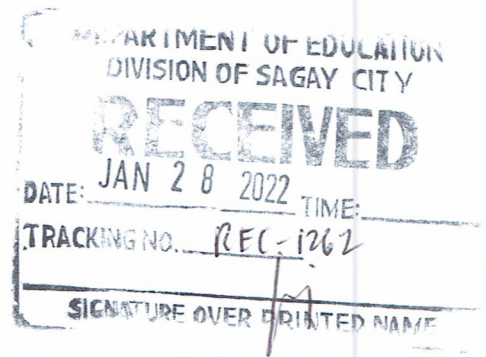
ADMIN/NABDON- SUBMISSION OF SITE DEVELOPMENT PLAN
AND INVENTORY OF LIGHTING FACILITIES
01/31S/2022



Address: Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone No: (034) 488-02-15 to 16; 722-36-78; 722-21-95
Email Address: sagay.city001@deped.gov.ph



Republic of the Philippines
Province of Negros Occidental
CITY OF SAGAY
COMMISSION ON ELECTIONS
OFFICE OF THE ELECTION OFFICER



January 28, 2022

ARLENE G. BERMEJO, CESO VI
Schools Division Superintendent
Sagay City

Dear Madam:

Greetings!

In connection with the May 9, 2022 National and Local Elections, I would like to request for the vicinity map/ site development plan of the 35 voting centers in this city designating the classrooms to be used for voting (1 classroom as voting room and 2 or 3 rooms as waiting areas).

In addition, may I request for an inventory of the lighting facility and electrical connection of the said classrooms including the lighting needs for the vicinity of the voting centers. Kindly include also if the voting center has its own generator set. The inventory shall be coordinated with the City for repair/ installation of lighting and electrical facility in preparation for the upcoming elections.

Thank you very much.

Truly yours,

ATTY. IVAN MARK E. AMAZONA
Election Officer IV