



ADU-2017

Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

November 4, 2022

DIVISION MEMORANDUM
No. 538, s. 2022

**PROFESSIONALISM IN THE IMPLEMENTATION AND
DELIVERY OF BASIC EDUCATION PROGRAMS AND SERVICES**

To: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Administrative Officer V
SDO Unit Heads
School Heads of Public Elementary and Secondary Schools
Teachers-in-charge
All others concerned

1. Enclosed are copies of DepEd Orders No. 047 and 049 s. 2022 dated October 17, 2022 and November 2, 2022 respectively, disseminating to the field the measures and its amendments to be observe relative to the practice of highest form of professionalism in the Department of Education and the actions to be undertaken in the implementation of such standard.
2. All DepEd personnel are hereby instructed to strictly follow and comply these rules in order to maintain integrity in the delivery of basic services and programs.
3. Wide and immediate dissemination of this memorandum is desired.
4. For your information and guidance.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

Encl.: As stated



Address: Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone No: (034) 488-02-15 to 16; 722-36-78; 722-21-95
Email Address: sagay.city001@deped.gov.ph



Republic of the Philippines
Department of Education

02 NOV 2022

DepEd ORDER
No. **049**, s. 2022

AMENDMENTS TO DEPED ORDER NO. 047, S. 2022
(Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The **Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services** has been issued as DepEd Order (DO) No. 047, s. 2022. To further strengthen professionalism within the Department and integrate it in all areas of work and practice in the Department, DO 047, s. 2022 is amended to include additional provisions on employment and personnel relations, as well as the responsible use of social media.

2. Item numbers 1-4 of DO 047, s. 2022 on the Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services, are amended and shall be read as follows:

1. **It is the policy of DepEd to promote effective and efficient policies and programs. To realize this, DepEd should be free from any partisan activities. As such, this Office reminds the officials and employees to practice the highest form of professionalism and to observe the following measures:**
 - a. **Refrain from seeking endorsements, recommendations, contributions, support, consideration, political accommodations, or any form of intervention from other government personnel or similar entities outside of DepEd;**
 - b. **Desist from soliciting favorable actions from politicians to facilitate the implementation of programs, projects, or activities, except those covered by the Adopt-a-School Program, initiated by the local government units, funded by the Special Education Fund (SEF), or covered by partnership agreements and/or allowed by law;**
 - c. **Refrain from requesting or obtaining support or endorsement from any third party in the hiring, transfer, promotion, removal, or any other personnel movement;**
 - d. **Follow the internal rules and regulations of the Department on protocols relative to communication,**

correspondence, and other appropriate work processes;
and

- e. Raise issues and concerns regarding basic education via formal and appropriate DepEd channels, either directly to the Office of the Secretary or through the concerned Assistant Secretary or Undersecretary, without resorting to any political or third-party intervention or accommodation.

Failure to comply with any of the abovementioned acts shall mean outright denial of any request or appeal for consideration in the Office of the Secretary.

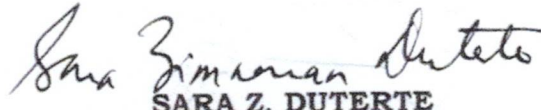
- 2. In defining acceptable norms of conduct and relationships in DepEd, officials and employees are reminded of the provisions of Republic Act No. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees, in line with this, DepEd officials and employees are expected to observe the following:

- a. Treat and approach DepEd colleagues, employees, learners and stakeholders with the highest degree of professionalism, skill, and excellence;
- b. Respect the rights of others and refrain from doing any act that is contrary to law, good morals, good customs, public policy, public order, public safety, and public interest;
- c. Serve and perform one's duties and responsibilities in a prompt, courteous, and fair manner;
- d. Refrain from engaging in any activity or any relationship that may impair one's ability in making objective decisions in the performance of his/her job functions;
- e. Avoid relationships, interaction, and communication, including following social media with learners outside of the school setting, except if they are relatives;
- f. Desist from any act that may compromise one's integrity as a government employee and that may compromise the honor of the DepEd.

- 3. Employees and officials must consider the legal restrictions imposed by existing statutes, rules, and DepEd Orders in the use of social media. Whether it be for personal use of the DepEd official or employee, or as an essential or an incidental tool in carrying out their mandate, social media rules should be complied with. As such, employees and officials of the DepEd:

- a. Shall exercise caution when sharing posts or other contents and should not participate in the spreading of rumors and false information;

- b. Shall not unduly post online attacks against fellow DepEd employees and must utilize legal and human resource mediation procedures; and
 - c. Shall not disparage DepEd and must always be mindful of the reputation and honor of the organization.
4. The use of DepEd email addresses shall only be for work-related subscriptions and applications. In no case shall the DepEd email address be used for any personal social media account, profile, or activity.
3. Immediate dissemination of and strict compliance with this Order is directed.


SARA Z. DUTERTE
Vice President and Secretary

Reference:

DepEd Order No. (047, s. 2022)

To be indicated in the Perpetual Index
under the following subjects:

AMENDMENT
AUTHORITY
BUREAUS AND OFFICES
EMPLOYEES
OFFICIALS
POLICY
RULES AND REGULATIONS

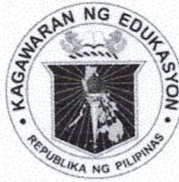


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DEPED-OSEC- 475435

SMMA/APA/MPC, DO Amendment to DO 047, s. 2022
0321 - October 25, 2022



Republic of the Philippines
Department of Education

17 OCT 2022

DepEd ORDER
No. **047**, s. 2022

**PROMOTION OF PROFESSIONALISM IN THE IMPLEMENTATION AND DELIVERY
OF BASIC EDUCATION PROGRAMS AND SERVICES**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. It is the policy of the Department of Education (DepEd), to promote effective and efficient policies and programs. To realize this, the DepEd should be free from any partisan activities. As such, this Office reminds the officials and employees to practice the highest form of professionalism and to observe the following measures:
 - a. Refrain from seeking endorsements, recommendations, contributions, support, consideration, political accommodations, or any form of intervention from other government personnel or similar entities outside of the DepEd;
 - b. Desist from soliciting favorable actions from politicians to facilitate the implementation of programs, projects, or activities, except those covered by the Adopt-a-School Program, initiated by the local government units, funded by the Special Education Fund (SEF), or covered by partnership agreements and/or allowed by law;
 - c. Follow the internal rules and regulations of the Department on protocols relative to communication, correspondence, and other appropriate work processes; and
 - d. Write letters of requests or correspondences directly to the Office of the Secretary regarding concerns that may be related to basic education.
2. Failure to comply with any of the abovementioned acts shall mean outright denial of the request or appeal for consideration in the Office of the Secretary.
3. Officials and employees are likewise directed to exercise utmost attention, prudence, and judiciousness in the implementation and delivery of basic education programs and services.
4. Immediate dissemination of and strict compliance with this Order is directed.



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DEPED-OSEC-473855

SARA Z. DUTERTE
Vice President and Secretary

Reference:

None

To be indicated in the Perpetual Index
under the following subjects:

AUTHORITY
BUREAUS AND OFFICES
EMPLOYEES
OFFICIALS
POLICY
RULES AND REGULATIONS

JDMC DO Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services
0300 - October 17, 2022