



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Division **MEMORANDUM**
No. 583 s., 2022

NOV 21 2022

**YFD – ACTION PLANNING, OATH TAKING, AND TURNING-OVER CEREMONY
OF DIVISION FEDERATED SSG/SPG OFFICERS AND ADVISERS**

To: OIC, Assistant Schools Division Superintendent
SGOD & CID Chiefs
All Public Schools District Supervisors
All School Heads
All SSG Advisers & Officers
All Others Concerned

1. The School Governance & Operations Division through the Youth Formation Division will conduct a YFD-Action Planning, Oath Taking, and Turning-Over Ceremony on **December 3, 2022, from 8:00 AM until 5:00 pm at Balay Kauswagan, Sagay City.**
2. The activity aims to plan for the organization's mandated Program, Projects, and Activities for SY. 2022-2023 and to conduct Oath-Taking and Turning - Over Ceremony of Newly Elected Division Federated SPG/SSG Advisers & Officers.
3. The target participants are Division Federated Supreme Student Government (DFSSG) & Division Federated (DFSPG) Supreme Pupil Government (SPG) Advisers and Officers. *(See Annex A for identified participants)*
4. In this light, all DFSSG & DFSPG Advisers shall serve as guardians of the identified student participants during the said activity. As guardians, they shall address the concerns of learners in coordination with SGOD YFD through Mr. Jerald J. Maglantay.
5. Accumulated services rendered beyond official time and participation during Saturday and Sunday of the advisers who will participate in this activity are entitled to service credits for one (1) day.
6. It is also requested that the advisers shall secure the parents' consent of the student participant.
7. Participants are required to bring the following:
 - a. Laptop with extension wire (only for advisers)
 - b. Form 48 (for advisers only)
 - c. Vaccination Card (all participants)
 - d. Signed Parents' Consent, Waiver, Indemnity, and Release Form of the student participant *(See attached Annex B)*




Address: Quezon Street, Poblacion I, Sagay City, Negros Occidental
Telephone No: (034) 488-02-15 to 16; 722-36-78; 722-21-95
Email Address: sagay.city001@deped.gov.ph



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8. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
9. Immediate dissemination of and compliance with this Memorandum is desired.

MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent


SAMUEL J. MA
Education Program Supervisor
Officer-in-Charge
Office of the Asst. Schools Division Superintendent
In-charge of the Division Office

Encl: as stated
Reference: none
To be included in the Perpetual Index
Under the following subjects:

Youth Formation Division
JJM/SGOD- 11/18/2022

ACTION PLANNING



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Annex A

Division Federated Supreme Pupil Government (SPG)
School Year 2022-2023

Position	School	Officer	Adviser
President	Colonia Divina Integrated School	Jaz Len B. Margin	Emily A. Fermasis
Vice President	Alfredo E. Marañon Elementary School-School of the Future	Patrick Xavier G. Facultad	Leah L. Ligalig
Secretary	Eusebio Lopez Memorial Integrated School	Janne Antonette B. Pacheco	Elland Arni G. Veradura
Treasurer	Rufino T. Halipa Sr. Elementary School	Jelliane Tapil	Lorreine A. Diolata
Auditor	Ma. Lopez Elementary School	Lorna Rose Hervias	Jesusa Tiangson
Public Information Officer	Tu-ong Elementary School	Keila Jarina	Kristine G. Demiar
Peace Officer	Old Sagay Elementary School	Arhken D. Badilles	Brenda M. Español
Board of Directors	Vito Elementary School	MYCA PENDON	ANGELICA A. CARREON
	Josebio Gonzaga Memorial Elementary School	Dwayne Zxar M. Lucero	Mae Agudo
	Bulanon Elementary School	Mark Luthor Estepar Sumbi	Mary Thony Coranes Longaquit
	Sherman Hill Integrated School	STEPHANIE V. BENIGAY	BHINFANT S. AQUINO
	Buenaventura V. Rodriguez Elementary School	Aleesseyah M. Canja	Hannah Grace Lobaton

Division Federated Supreme Student Government (SSG)
School Year 2022-2023

Position	School	Officer	Adviser
President	Eusebio Lopez Memorial Integrated School	Thaleah Kaye B. Parcon	Ivy N. Padilla
Vice President	Colonia Divina Integrated School	Apple V. Oderio	John Argiel L. Victor
Secretary	Sagay City Senior High School - Stand Alone	Clark Dominic D. Marpa	Lorena E. Halipa
Treasurer	Sagay City Ecozone Farm School	Shane Laniohan Aurelio	Al G. Tayoba
Auditor	Gloria Poblador Dela Paz National High School	RAYMUND D. ILON	PRINCESS ANN B. TANGUAN
Public Information Officer	Sagay National High School	Riann Joy B. Castañeda	Loramie E. Banyola
Peace Officer	Trinidad Lopez De Gonzaga National High School	John Alex Malinao	Arnel Hermosa

CONSENT, WAIVER, INDEMNITY and RELEASE

(TO BE COMPLETED BY YOUNG PERSON AND PARENT/GUARDIAN)

PART A: TO BE COMPLETED THE CHILD

I agree to participate in the following activity:

Production Name/Project Title: **YFD – ACTION PLANNING, OATH TAKING, TURNING OVER CEREMONY OF NEWLY ELECTED DIVISION FEDERATED SSG/SPG ADVISERS & OFFICERS**

Location/Online Platform: **BALAY KAUSWAGAN, SAGAY CITY**

Date and Time: **December 3, 2022, 8:00 am until 5:00 pm**

I agree to give permission to the **Department of Education** (DepEd) and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I don't understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

Name: _____

Signature: _____ Age: _____

PART B: TO BE COMPLETED BY THE PARENT/GUARDIAN

As the parent/guardian of _____, I hereby allow him/her to participate in the following activity:

Production Name/ Project Title: **YFD – ACTION PLANNING, OATH TAKING, TURNING OVER CEREMONY OF NEWLY ELECTED DIVISION FEDERATED SSG/SPG ADVISERS & OFFICERS**

Location/Online Platform: **BALAY KAUSWAGAN, SAGAY CITY**

Date and Time: **December 3, 2022, 8:00 am until 5:00 pm**

I acknowledge that the DepEd will own all rights to his/her images and recordings made during the activity. DepEd and its representatives will have the right to use, display, exhibit, reproduce, distribute, and create derivative works of these images and recordings in any media now known or later developed.

As the parent/guardian, I understand my roles and responsibility to explain what this consent form is about to the child and ensure that his/her privacy and identity rights are protected and acknowledged accordingly.

As the parent/guardian, I hereby waive any right to inspect or approve the use of the images or recordings or of any written derivatives. I further waive all moral rights. I also waive any right to royalties or other compensation arising from or related to the use of the materials.

As the parent/guardian, I hereby release, defend, indemnify and hold harmless the DepEd and its representatives from and against any claims, damages or liability arising from or related to the use of the images, recordings or materials including, but not limited to, claims of defamation, invasion of privacy, rights of publicity, copyright infringement, any misuse, distortion, blurring, alteration, optical illusion or use in composite form that may occur or may be produced in taking, processing, reducing or producing the finished product, its publication or distribution.

I, (NAME OF PARENT/GUARDIAN) _____, have legal authority to enter this contract. I have read this document before signing below and I fully understand the contents, meaning and impact of this consent, waiver, indemnity, and release.



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Annex B

This consent, waiver, indemnity, and release is binding on me, my heirs, executors, administrators, and assigns.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Address: _____

Home Phone:_____ Mobile Phone: _____