

**DepEd - Schools Division of Sagay City - Indicative Annual Procurement Plan for FY 2021 (Updated as of February 24, 2021)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IIB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020101000	Travelling Expenses - Local	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	1,065,000.00	1,065,000.00	N/A	N/A
5020201002	Training Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	136,000.00	136,000.00	N/A	To be awarded to various service providers - caterers/hotels/restaurant as the need arises
5020201002	Quarterly Coordination Meeting with all Administrative Assistants	Schools ADAS	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	78,000.00	78,000.00	N/A	To be awarded to various service providers - caterers/hotels/restaurant as the need arises
5020301002	Office Supplies Expenses	Division Personnel	Competitive Bidding	12-Jan-21	1-Feb-21	ON-GOING	ON-GOING	GoP	536,000.00	536,000.00	N/A	To be procured quarterly based on the approved APP-CSE 2021; To be procured from DBM-PS and various suppliers if not available in DBM-PS
5020309000	Fuel, Oil & Lubricants Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	170,000.00	170,000.00	N/A	-
5020399000	Other Supplies & Materials	Division Personnel	Competitive Bidding	12-Jan-21	1-Feb-21	ON-GOING	ON-GOING	GoP	229,000.00	229,000.00	N/A	To be procured based on quarterly requests or as the need arises.
-	Various Trainings, Workshops, & Seminars funded by HRTD	Division Personnel, School Heads, etc.	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	743,100.00	743,100.00	N/A	To be awarded to various service providers - caterers/hotels/restaurant as the need arises
-	Division Management Committee Meeting	Selected Division Personnel	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	60,000.00	60,000.00	N/A	Management Committee Meeting
-	Crafting of Schools AIP & APP CY 2022	School Heads	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	153,900.00	153,900.00	N/A	Crafting of Schools AIP & APP CY 2022
-	Training-Workshop on Government Procurement Reports: PPMP, APP, and Posting in PhilGEPS	School BAC Secretariats & Members	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	40,000.00	40,000.00	N/A	Training for the Preparation of PPMP, APP and Posting of Procurement Opportunities in PhilGEPS
-	Virtual and Face-to-Face Conduct of the In-Service Training for Teachers & School Heads for SY 2020-2021	Teachers & School Heads	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	25,200.00	25,200.00	N/A	-
-	Capability Building for Research	Teachers	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	10,500.00	10,500.00	N/A	Training for Research
-	Training-Workshop on Government Property Asset Management	School Property Custodians	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	40,000.00	40,000.00	N/A	-

	2020 Training on Storybook Writing	Teachers	Competitive Bidding	20-Nov-20	9-Dec-20	23-Dec-20	23-Dec-20	GoP	12,960.00	12,960.00	N/A	
5020401000	Water Expenses	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	100,000.00	100,000.00	N/A	Sagay Water District - The only water service provider in Sagay City
5020402000	Electricity Expenses	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	600,000.00	600,000.00	N/A	Northern Negros Electric Cooperative - The only electricity service provider in Sagay City
5020501000	Postage & Courier Expenses	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	20,000.00	20,000.00	N/A	N/A
5020502001	Mobile Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	250,000.00	250,000.00	N/A	Globe Telecom Inc. & Smart Communication Inc.
5020502002	Landline Expenses	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	117,000.00	117,000.00	N/A	Globe Telecom Inc. & Smart Communication Inc.
5020503000	Internet Subscription	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	211,000.00	211,000.00	N/A	N/A
5020504000	Cable Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	6,000.00	6000	N/A	N/A
5021203000	Procurement of Security Services	Division Personnel	Competitive Bidding	10-Dec-20	28-Dec-20	5-Jan-21	5-Jan-21	GoP	650,000.00	647,062.92	N/A	To secure the office from imminent danger/threats
5021304001	Repair & Maintenance of Buildings	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	557,000.00	557,000.00	N/A	As the need arises and to be procured/repared on various repair shops
5021305002	Repair & Maintenance of Office Equipment	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	79,000.00	79,000.00	N/A	As the need arises and to be procured/repared on various repair shops
5021306001	Repair & Maintenance of Motor Vehicles	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	170,000.00	170,000.00	N/A	As the need arises and to be procured/repared on various repair shops
5021307000	Repair & Maintenance of Furniture & Fixtures	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	79,000.00	79,000.00	N/A	As the need arises and to be procured/repared on various repair shops
5021502000	Fidelity Bond Premiums	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	75,000.00	75,000.00	N/A	Bureau of Treasury
5021601000	Labor & Wages	Division Personnel	Direct Contracting	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	346,000.00	346,000.00	N/A	
5029902000	Printing & Publications	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	72,000.00	72,000.00	N/A	N/A
5029903000	Representation Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	51,000.00	51,000.00	N/A	N/A
5029904000	Transportation & Delivery Expenses	Division Personnel	NP-53.9 - Small Value Procurement	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	Jan-Dec.2021	GoP	15,000.00	15000	N/A	N/A
<b>TOTAL</b>									<b>6,697,660.00</b>			

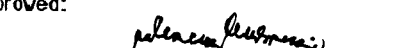
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